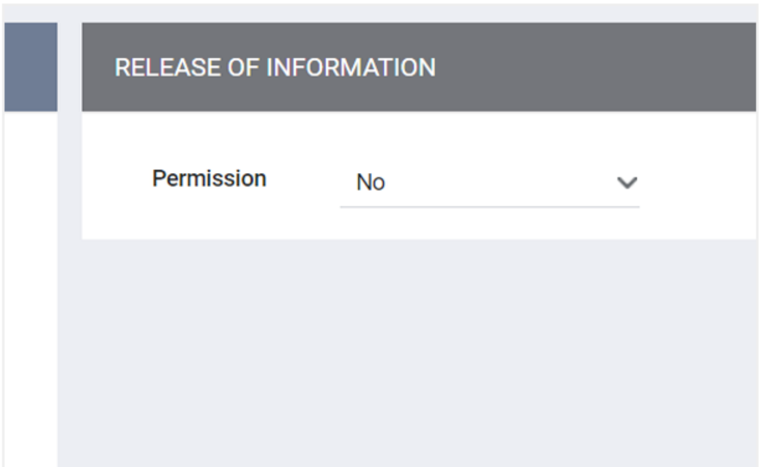
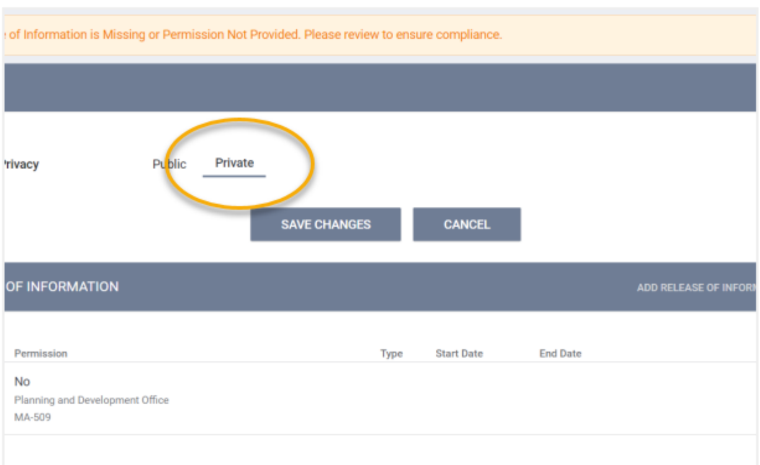
Consent Documentation Types in Clarity

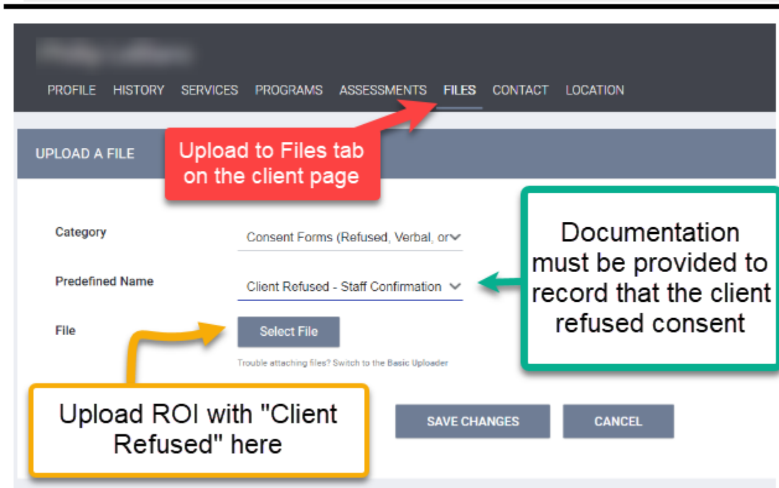
How to record documentation when a client refuses consent



If a client is not already in Clarity and refuses to sign the ROI, fill in their name and demographic information and select "No" for ROI permission. Then select "Add Record."



Click on the privacy shield icon and set to "Private." Save changes. Write "Refused" on ROI form and print and sign your name. Upload to the Files section of the client's record.



If a client is already in Clarity and opts out of a new ROI, select the privacy icon on their record and add a new ROI with the permission set to "No." Set to Private if you can, but you will likely have to contact the HMIS Lead so they can de-identify the record. Upload form with "Refused" as in the step above.